**Project Team Meeting**

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| **Project Name:** | Bearcat Job Search |
| **Purpose:** | Revision of ER-Diagram and making prototype for the project. |
| **Day, Date & Time:** | Thursday, 06/11/2020, 05:00PM |
| **Location of Meeting:** | Zoom meeting |
| **Attendees:** | Anil Bomma  Yugandhar Rao Mamidi,  Prasanna kumar Potnuru  Santhosh kumar Bollena,  Sai Chandu Gampa,  Mahendar Reddy Surkanti |
| **Absentees:** | None |
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**Agenda:**

* Introductions of attendees
* Background of project
* Review of project-related documents (i.e. business case, project charter)
* Discussion of project organizational structure
* Discussion of project scope, time, and cost goals
* Discussion of other important topics
* List of action items from meeting

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| **Action Item** | **Assigned To** | **Due Date** |
| Revision of ER-Diagram | Santhosh kumar Bollena, Anil Bomma, Mahendar Reddy Surkanti | 06/11/2020 |
| Prototype for the project(Mock-up) | Yugandhar Rao Mamidi, Prasanna kumar Potnuru, Sai Chandu Gampa | 06/11/2020 |
| Detailed explanation of ER-Diagram | Prasanna kumar Potnuru, Sai Chandu Gampa | 06/11/2020 |

**Date and time of next project team meeting:** 06/15/2020, 05:00PM